

**City of Deer Park  
City Council Minutes  
November 15, 2017**

Mayor Whisman called the meeting to order at 7:00 p.m.

**1. Call to Order**

Mayor Whisman called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Tim Verzal, Don Stevens and Joe Polowski
Staff:	Roger Krieger
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
Economic Developer:	Joe Tortorelli
City Attorney:	Charles D. Zimmerman, Ogden, Murphy, Wallace, P.L.L.C
Clerk/Treasurer:	Deby Cragun
Audience:	17

**2. Invocation**

Pastor David Stapp from the Baptist Church, Deer Park gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Mayor Whisman requested to add an Executive Session to discuss Pending Litigation, Potential Litigation and Real Estate Sales Pricing.

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.**

**5. Approval of October 18, 2017 regular council meeting minutes and November 8, 2017 special council meeting minutes.**

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE OCTOBER 18, 2017 REGULAR COUNCIL MEETING MINUTES AND NOVEMBER 8, 2017 SPECIAL COUNCIL MEETING MINUTES AS PRESENTED.**

**6. Public Hearings**

- A. Ad Valorem Taxes for 2018~ Ordinance 2017-970
- B. 2018 Revenue Sources

Mayor Whisman reviewed the Public Hearing procedures and opened the hearings at 7:03 p.m.

Mayor Whisman asked for comments from the public on the Ad Valorem Taxes and Revenue Sources.

There were no public Comments.

The Public Hearings were closed at 7:04 p.m.

**7. New Business**

- A. Change Order #1 N. Dalton Field Well #3 Well House and Piping Phase Emergency Power Plug, Manual Switch Installation ~ DW Excavating, Inc.

Roger Krieger reviewed Change Order #1 N. Dalton Field Well #3 Well House and Piping Phase Emergency Power Plug, Manual Switch Installation with DW Excavating, Inc.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE CHANGE ORDER #1 N. DALTON FIELD WELL #3 WELL HOUSE AND PIPING PHASE EMERGENCY POWER PLUG, MANUAL SWITCH INSTALLATION ~ DW EXCAVATING, INC

**MOTION CARRIED 5-0.**

**8. Resolutions**

- A. Resolution 2017-010 ~ Adopting a New Disposal of Surplus City Assets Policy and Repealing Resolution No. 2012-002.

Mayor Whisman read the heading to Resolution 2017-010.

City Attorney, Charles Zimmerman reviewed Resolution 2017-010.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE RESOLUTION 2017-010 ~ ADOPTING A NEW DISPOSAL OF SURPLUS CITY ASSETS POLICY AND REPEALING RESOLUTION NO. 2012-002.

**MOTION CARRIED 5-0.**

**9. Ordinances (Waive Three Reading Process)**

- A. Ordinance 2017-970 ~ 2018 Ad Valorem Taxes

Mayor Whisman read the heading to Ordinance 2017-970.

Mayor Whisman reviewed the Ordinance and requested to Waive the Three Reading Process.

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO WAIVE THE THREE READING PROCESS.**

**MOTION CARRIED 5-0.**

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE ORDINANCE 2017-970 ~ 2018 AD VALOREM TAXES

**MOTION CARRIED 5-0.**

## 10. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

### IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 36190 through 36224 including EFT Debits in the amount of \$290,715.86 for the Last Half of October 2017.
- B. Approval of Voucher Claim Check Nos. 36225 through 36263 including EFT Debits in the amount of \$174,930.92 for the First Half of November 2017.
- C. Approval of Payroll Check Nos. 12734 through 12774 including 941 Taxes in the amount of \$112,500.76 for the month of October 2017.
- D. Extension and Amendment No. 2 of City of Deer Park Water Dept. Farming Agreement.
- E. Deer Park Municipal Airport Use Agreement ~ Spokane County
- F. Declaring Surplus Property from Equipment Inventory and Approving Disposal Method.

## 11. Interested Citizens: Oral Communications, Requests, Comments from Audience

Economic Developer, Joe Tortorelli stated he had received a call from Avista representative, Frank Binder. Mr. Binder wanted him to know that Avista was scheduling a Ground Breaking Ceremony for the new Avista Service Center located at 2301 E. 6<sup>th</sup> here in Deer Park on November 29, 2017 at 1:00 p.m.

Ryan Moore updated the Mayor and Council on the happenings at the Deer Park Chamber of Commerce. He also spoke to the Kiwanis Club and that Winterfest has been scheduled for January 20, 2018 at the Deer Park High School.

Travis Hanson spoke to the Chamber Meetings and the direction he is wanting to take.

## 12. Report of Departments

Roger Krieger reported on meetings he had attended this week. He also gave an update on the Lagoon Liner Project, as well as, the Wastewater Comprehensive Plan. Mr. Krieger stated with the retirement of Michael Reiter last month Jarred Roberg has been promoted to his position. With Mr. Roberg's promotion this leaves an open position in the office to be filled.

Darold Schultz reported that the work on the DNR Lot is moving along and that Grant #23 Apron Expansion and Taxi Lane Project has been put on hold until Spring 2018.

Richie Schut updated the Mayor and Council on the Fiber Task Force Meeting that was held this afternoon. Fiber discussion followed Mr. Schut's update.

City Attorney, Charles Zimmerman handed the City Clerk a check in the amount of \$3,371 stating this was the end of a \$20,000 collection effort that was done with the help and approval of the City Council and the HOA at the Golf Course along with the people that were not in compliance.

Deby Cragun handed out the October 2017 monthly reports along with a hand out from the Department of Revenue regarding the Ad Valorem Taxes. She also stated an ad had been published in the Tribune and on the City's website advertising for an Administrative Planning Clerk and that applications will be accepted until 5:00 p.m. 11/20/2017.

### 13. Report of Officers

Mayor Whisman stated there is an Elected Officials Class coming up on December 2, 2017 at various locations across the state. Following discussion, the City Clerk will register Tim Verzal, Richie Schut and Roger Krieger for the class in Chewelah.

Councilmember Polowski spoke to the Settlers Association Insurance Coverage. He stated the Associations coverage has been provided by the Deer Park Ambulance but they would like to bow out going forward. Ryan Moore stated perhaps the Kiwanis Club might be able to help with insurance coverage. He stated the Settlers Association would need to contact Stacy Lewis with the Kiwanis Club.

### 14. Executive Session

- A. Potential Litigation
- B. Pending Litigation
- C. Real Estate Sales Pricing

Mayor Whisman moved the council into executive session at 8:27 p.m. for 20 minutes to discuss pending and potential litigation and real estate property value. Mayor Whisman stated there will not be any action taken after the Executive Session. The Mayor asked for an additional 2 minutes. The council returned to regular session at 8:49 p.m.

### 15. Adjournment

There being no further business before the Council, Mayor Whisman adjourned the meeting at 8:49 P.M.

  
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Mayor Robert Whisman  
Mayor Pro-Tem Helen Cragun

  
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Deby Cragun, City Clerk/Treasurer