

CITY OF DEER PARK  
PLANNING COMMISSION

MINUTES  
April 25, 2016  
7:00 pm

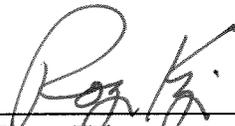
1. ROLL CALL: Members Present: Ella Harper, Alan Bain  
Scott Lawson  
Members Absent: Bill O'Dea
2. AGENDA APPROVAL:  
Motion to approve the agenda as presented.  
Motion carried: 3 – 0.
3. APPROVAL OF PREVIOUS MEETINGS MINUTES:  
Motion to approve the minutes from January 25, 2016 meeting as presented.  
Motion carried: 3 – 0
4. PUBLIC HEARING: None.
5. BUILDING PERMITS:
  - a. Markham homes request for permit for construction of a Single Family Dwelling, on Lot 3, Carpenter Addition, located at 1508 E. First Court, File 2016:4:20-3.  
Staff discussed the material presented for the project.  
Motion to approve for zoning.  
Motion carried: 3 – 0.
  - b. Markham Homes request for permit for construction of a Single Family Dwelling on Lot 28, Division 4, Deer Park Golf, located at 1419 E. Twelfth Street, File 2016:4:20-4.  
Staff discussed the material presented for the project.  
Motion to approve for zoning.  
Motion carried: 3 – 0.
  - c. Markham Homes request for permit for construction of a Single Family Dwelling on Lot 17, Block 3, Country Glen Addition, located at 708 S. Stevens, File 2016:4:20-5.  
Staff discussed the material presented for the project.  
Motion to approve for zoning.  
Motion carried: 3 – 0.
6. CITIZENS COMMENTS ON UNRELATED AGENDA ITEMS: None
7. COMMISSION MEMBER COMMENTS ON UNRELATED AGENDA ITEMS: None.
8. STAFF REPORT:
  - a. Comprehensive Plan Update – Staff provided a message from the consultant on the status of the draft plan and time frames for upcoming Commission actions.

- b. Short Course on Local Planning – Staff passed out certificates to Commission Chairman Harper and Commission member O’Dea from attending previous training. Discussion was held on the current announcement, and Commission member Bain noted he would attend the training with Staff. Commission member Lawson would be contacting staff if he could attend as well.
- c. Commission Member vacancy – Staff advised the Commission as to the status of the vacancy, and continued efforts to fill the position.
- d. Deer Park Meadows Subdivision – Staff discussed the current status of the project and timeframes for final plat presentation to the Commission and Council.
- e. Deer Park Hospital demolition permit – Staff noted a permit for demolition of the facility has been issued, and it would be removed from the site soon. Further, as the comp plan is updated, the Commission would need to work on how to classify the land under the comp plan and also zoning classification will be important for the future of the parcel.

9. COMMISSION ACTION ITEMS: None.

10. ADJOURNMENT: The meeting was adjourned at 7:35 PM.

  
\_\_\_\_\_  
Ella Harper, Chair

  
\_\_\_\_\_  
Roger Krieger