

**City of Deer Park  
City Council Minutes  
September 21, 2016**

Mayor Whisman called the meeting to order at 7:00 p.m.

**ROLL CALL**

Mayor Whisman called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Tim Verzal, Don Stevens and Joe Polowski
Staff:	Roger Krieger and Brian Ramsden
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
Clerk/Treasurer:	Deby Cragun
Audience:	5

**2. Invocation**

Jim Palmer, SR gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Mayor Whisman requested to add as Item B under New Business JUB Task Order 2016-07 W. Crawford Preservation Project.

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.**

**5. Approval of September 7, 2016 regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE SEPTEMBER 7, 2016 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. New Business**

- A. Memorandum of Understanding between the City and School District for the School Resource Deputy for the 2016-2017 School Year.

Mayor Whisman reviewed the Memorandum of Understanding between the City and School District for the School Resource Deputy stating the cost to the City for the 2016/2017 School Year is \$10,666.00

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SCHOOL DISTRICT FOR THE SCHOOL RESOURCE DEPUTY.

**MOTION CARRIED 5-0.**

- B. Task Order 2016-07 W. Crawford Ave. Preservation Project ~ J-U-B Engineers, Inc.

Roger Krieger reviewed Task Order 2016-07 W. Crawford Ave. Preservation Project.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE TASK ORDER 2016-07 W. CRAWFORD AVE. PRESERVATION PROJECT WITH J-U-B ENGINEERS, INC.

**MOTION CARRIED 5-0.**

**7. Resolutions**

- A. Resolution 2016-007 ~ A Resolution concerning the Proposed Closure of Sections of the John Wayne Trail

Mayor Whisman read the heading to Resolution 2016-007.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE RESOLUTION 2016-007 ~ A RESOLUTION CONCERNING THE PROPOSED CLOSURE OF SECTIONS OF THE JOHN WAYNE TRAIL

**MOTION CARRIED 5-0.**

**8. Ordinances**

There were no Ordinances

**9. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.**

- A. Approval of Voucher Claim Check Nos. 35168 through 35203 including EFT Debits in the amount of \$432,474.11 for the first half of Sept. 2016.
- B. Declaring Surplus Property from Airport Inventory and Approving Disposal Method.
- C. Deer Park Municipal Airport Use Agreement ~ Chewelah Police Dept.
- D. Deer Park Municipal Airport Lease Agreement ~ Robert Mazone

**10. Interested Citizens: Oral Communications, Requests, Comments from Audience**

Jim Palmer Sr. stated he has been speaking with a local Scout Master and there should be a couple of Eagle Scout hopefuls coming up soon.

## 11. Report of Departments

Roger Krieger updated the Mayor and Council on the Wastewater Lagoon Project. The Planning Commission is still working on the Comprehensive Plan Update. He also reminded the Council that the Planning Commission was still down one member and if they knew of someone who would like to sit on the Commission to let him know.

Brian Ramsden stated on September 10, 2016 a group of volunteers from the Clayton Ward of the LDS Church got together and put a new coat of paint on the Gazebo at Mix Park and it looks fantastic. The pea gravel around the play equipment at Swinyard Park is being replaced with engineered bark. The grinding on the Preservation Project is almost complete and the paving should be complete by the end of next week. He also stated the Skate Park is closed for repairs until further notice.

Darold Schultz stated the landscaping at the Airport Entrance is almost complete. He also stated he has been busy working on the water line extension at the Airport.

Deby Cragun stated the 2015 Audit has been completed and finalized. She handed out both the Accountability and Financial Reports to the Council. The 2017 Budget Season is upon us with workshops to be scheduled at an upcoming Council Meeting. She also stated she is attending the WFOA Conference in Spokane this week.

## 12. Report of Officers

Mayor Whisman handed to the Councilmember's information received from SCRAPS representative Nancy Hill. The information contained SCRAPS methodology/cost sheet for the City's three year contract renewal for regional animal protection services beginning in 2017. Mayor Whisman did say there will be a slight increase of \$ 261.08 for services and that this is based on actual numbers. He asked the Council for their concurrence in continuing with SCRAPS for Animal Protection Services. The Council stated they would be OK with staying with SCRAPS.

And last but not least, Clean Green has been scheduled for October 14<sup>th</sup> and 15<sup>th</sup>, 2016 Council member Tim Verzal would like to see what the cost would be to add an additional Deputy here in Deer Park. Mayor Whisman said he would look into it.

## 13. Executive Session

There was no executive session

## 14. Adjournment

There being no further business before the Council, Mayor Whisman adjourned the meeting at 7:59 P.M.

  
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Mayor Robert Whisman

  
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Deby Cragun, City Clerk/Treasurer