

**City of Deer Park  
City Council Minutes  
July 20, 2016**

Mayor Whisman called the meeting to order at 7:03 p.m.

**ROLL CALL**

Mayor Whisman called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Tim Verzal, Don Stevens and Joe Polowski
Staff:	Roger Krieger and Brian Ramsden
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
City Attorney:	Charles D. Zimmerman and Julie Norton, Ogden, Murphy, Wallace, P.L.L.C
Clerk/Treasurer:	Deby Cragun
Audience:	16

**2. Invocation**

Pastor Tim White, Tri-County Christian Center gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Mayor Whisman requested to remove item A under New Business from tonight's Agenda.

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.**

**5. Approval of July 6, 2016 regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE JULY 6, 2016 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. New Business**

- A. ~~Application for Lease of Land Non-Commercial Aircraft Storage Hangar ~  
EGG Enterprises LLC~~
- B. Task Order 2016-05 Hope Meadows Phase II Construction Observation Svc. ~  
J-U-B Engineers, Inc.

Roger Krieger reviewed Task Order 2016-05 Hope Meadows Phase II Construction Observation Svc. With J-U-B Engineers, Inc.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:**

APPROVE TASK ORDER 2016-05 HOPE MEADOWS PHASE II CONSTRUCTION OBSERVATION SERVICES WITH J-U-B ENGINEERS, INC.

**MOTION CARRIED 5-0.**

C. Request for Pre-Approval FAA Grant Offer (AIP #3-53-0022-022)

Darold Schultz reviewed the FAA Grant Offer Pre-Approval. He explained the Grant Offer was in two parts, Snow Removal Equipment and Environmental Assessment of Apron, Taxilanes, and Future Apron Expansion Area.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

AUTHORIZE THE MAYOR TO EXECUTE A FAA GRANT OFFER FOR THE SNOW REVOVAL EQUIPMENT PROCUREMENT (AIP#3-53-0022-022) AND TO AWARD THE BID, EXECUTE A CONTRACT WITH THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER, AND EXECUTE ALL OTHER DOCUMENTS NECESSARY TO COMPLETE THE PROCUREMENT, PROVIDED THAT COMMITMENT OF CITY AIRPORT FUNDS FOR THE PROCUREMENT SHALL NOT EXCEED \$35,000.

**MOTION CARRIED 5-0.**

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

AUTHORIZE THE MAYOR TO EXECUTE A FAA GRANT OFFER FOR THE ENVIRONMENTAL ASSESSMENT (AIP#3-53-0022-022) WITH A SERVICE PROVIDER AND EXECUTE A CONTRACT WITH ALL OTHER DOCUMENTS NECESSARY TO COMPLETE THE ASSESSMENT, PROVIDED THAT COMMITMENT OF CITY AIRPORT FUNDS FOR THE PROCUREMENT SHALL NOT EXCEED \$10,000.

**MOTION CARRIED 5-0.**

**7. Resolutions**

There were no Resolutions

**8. Ordinances ~ (First Reading)**

- A. Ordinance 2016-963 ~ Vacating That Portion of Margaret Ave. Located Between the S. Side of E. First St. and the N. Side of E. Crawford St.

Mayor Whisman read the heading to Ordinance 2016-963 indicating it is the first reading.

City Attorney, Charles Zimmerman reviewed Ordinance 2016-963.

Mayor Whisman moved Ordinance 2016-963 on to the second reading and public input.

**9. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.**

- A. Approval of Voucher Claim Check Nos. 35011 through 35051 including EFT Debits in the amount of \$321,608.84 for the first half of July 2016.
- B. Outside Water Service Agreement ~ Isaiah & Danielle Prosser

**10. Interested Citizens: Oral Communications, Requests, Comments from Audience**

Ryan Moore, Deer Park Chamber President reported to the Council and Mayor the Chamber Activities for the first six months of 2016. Mr. Moore also had questions regarding Budget and Building Maintenance that were answered by Mayor Whisman. Mr. Moore had one last question regarding updates for technology which Roger Krieger stated would be discussed at Budget time.

Jason Upchurch read from a letter he had written to the Council and Mayor regarding the Councils approval of Resolution 2016-005 Supporting Spokane Co. Human Rights Task Force.

Pastor Tim White and Pastor David Stapp also spoke to Resolution 2016-006.

Jim Morris, E. 7<sup>th</sup> Street stated he has neighbors raising chickens and he had been in City Hall a couple of times to complain about it but nothing was being done. City Clerk/Treasurer Deby Cragun provided him with a complaint form so that staff would be better able to monitor a response to his complaint.

**11. Report of Departments**

Roger Krieger spoke to the RFP opening on Monday for Engineering Services for the West Crawford Preservation Project. He stated one RFP had been received. Mr. Krieger stated Bids for the Local Pavement Preservation Project would be opened tomorrow, Thursday July 21, 2016 with Bid Award to Council at the August 3, 2016 Council Meeting. Brian Ramsden stated the Water Main work on Reiper has been started. Pool is going well.

Darold Schultz stated he has been busy with crack sealing and re-striping. Fire Season has been slow but steady. The DNR lease is almost completed just waiting for the Lease Lot Plan Update from JUB and Council approval.

Deby Cragun Council should have received their June month end and 2<sup>nd</sup> Qtr reports. She also passed out to Mayor and Council a thank you note from Peggy Early for opening the Pool this year.

**12. Report of Officers**

Council member Babb asked Brian about the barbeques at Mix Park and if they were the City's to maintain. Brian said he will look at them.

Council member Verzal reminded those in attendance that Settler's was this weekend.

Mayor Whisman stated the Pool is doing well with user ship between 70 and 100 a day since opening.

**13. Executive Session**

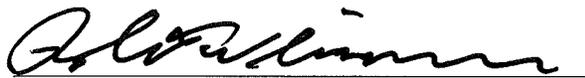
- A. Acquisition of Property, Potential Litigation

Mayor Whisman moved the council into executive session at 8:04 p.m. for 30 minutes to discuss acquisition of property and litigation. The Mayor asked for an additional 15 minutes. The council returned to regular session at 8:49 p.m.

No action was taken.

#### 14. Adjournment

There being no further business before the Council, Mayor Whisman adjourned the meeting at 8:49 P.M.



Mayor Robert Whisman



Deby Cragun, City Clerk/Treasurer