

RESOLUTION NO. 2012-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK,
WASHINGTON, ESTABLISHING PURCHASING POLICIES.

WHEREAS, the City Clerk-Treasurer has reviewed the City's records and files and determined that the City has no specifically adopted purchasing policies; and

WHEREAS, the Washington State Auditor recommends that the City establish purchasing policies; and

WHEREAS, the City Clerk-Treasurer recommends the establishment of these minimum purchasing policies for the purpose of maintaining a purchasing policy in the City; and

WHEREAS, the Mayor and City Council have reviewed the recommended purchasing policies and have determined that adoption of the same, pursuant to this Resolution, are in the best interests of the citizens of the City of Deer Park, Washington; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON, HEREBY
RESOLVE AS FOLLOWS:

Section 1. Purchasing policies of the City are hereby established as follows:

- A. **General.** The City will follow state laws, adopted resolutions, ordinances, and policies regarding procurement.

- B. **Federal Funds.** When procurement involves the expenditure of federal funds purchasing shall be conducted in accordance with any applicable federal laws or regulations.
- C. **Grants.** When procurement involves expenditure of grant funds, purchasing shall be conducted in accordance with any applicable grant restrictions, laws, or regulations.
- D. **Emergency procurement.** The Mayor or his/her designee may make or authorize others to make emergency procurements of materials, supplies, equipment, or services when there exists an immediate threat to public health, welfare, or safety. In any such instances, state laws relating to emergency purchases will be follows.

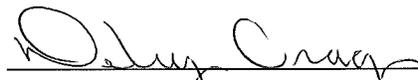
Section 2. This Resolution shall be effective immediately upon passage by the City Council.

RESOLVED this 4 day of January, 2012.

APPROVED:


MAYOR ROBERT WHISMAN

ATTEST/AUTHENTICATED:


DEBY CRAGUN, CITY CLERK/TREASURER