

**City of Deer Park  
City Council Minutes  
January 20, 2016**

Mayor Pro-Tem Cragun called the meeting to order at 7:00 p.m.

**ROLL CALL**

Mayor Pro-Tem Cragun called roll and the following were:

Present: Councilmember's: Mary Babb, Tim Verzal, Don Stevens and Joe Polowski  
Absent: Mayor Robert Whisman, Excused Absent (Verzal/Babb)  
Clerk/Treasurer: Deby Cragun  
Staff: Roger Krieger and Brian Ramsden  
Airport Manager: Darold Schultz, Schultz's Aviation, L.L.C.  
Audience: 6

**2. Invocation** Minister Therese Marszalek gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

**IT WAS MOVED BY VERZAL, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS PRESENTED.**

**5. Approval of December 16, 2015 regular council meeting minutes**

**IT WAS MOVED BY VERZAL, SECONDED BY STEVENS; MOTION CARRIED (5-0) TO APPROVE THE DECEMBER 16, 2015 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. New Business**

A. Task Order 2016-01 Habitat for Humanity Water Line Construction Observation ~ J-U-B Engineers.

Roger Krieger reviewed Task Order 2016-01 Habitat for Humanity Water Line Construction Observation.

Following discussion,

**IT WAS MOVED BY VERZAL, SECONDED BY POLOWSKI, TO:**

APPROVE TASK ORDER 2016-01 HABITAT FOR HUMANITY WATER LINE CONSTRUCTION OBSERVATION ~ J-U-B ENGINEERS

**MOTION CARRIED 5-0.**

B. Task Order 2016-02 Deer Park Meadows Construction – Phase 1 Sanitary Sewer and Drainage Observation Services ~ J-U-B Engineers.

Roger Krieger reviewed Task Order 2016-02 Deer Park Meadows Construction – Phase 1 Sanitary Sewer and Drainage Observation Services.

Following discussion,

**IT WAS MOVED BY VERZAL, SECONDED BY STEVENS, TO:**

APPROVE TASK ORDER 2016-02 DEER PARK MEADOWS CONSTRUCTION – PHASE 1  
SANITARY SEWER AND DRAINAGE OBSERVATION SERVICES ~ J-U-B ENGINEERS.

**MOTION CARRIED 5-0.**

**7. Resolutions**

- A. 2016-001 ~ CIP Plan Update

Mayor Pro-Tem Cragun read the heading to Resolution 2016-001.  
Roger Krieger reviewed this annual resolution update.

Following discussion,

**IT WAS MOVED BY VERZAL, SECONDED BY STEVENS, TO:**

APPROVE RESOLUTION 2016-001 ~ CIP Plan Update

**MOTION CARRIED 5-0.**

**8. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY VERZAL, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO  
APPROVE THE CONSENT AGENDA.**

- A. Approval of Voucher Claim Check Nos. 34506 through 34531 including EFT Debits in the amount of \$115,303.27 for the Second Half of December 2015.
- B. Approval of Voucher Claim Check Nos. 34533 through 34566 including EFT Debits in the amount of \$125,971.02 for December 2015 Open Period.
- C. Approval of Voucher Claim Check Nos. 34532, 34567 through 34602 including EFT Debits in the amount of \$263,265.21 for First Half January 2015.
- D. Approval of Payroll Check Nos. 12040 through 12069 including 941 Taxes in the amount of \$84,945.74 for the month of December 2015.
- E. 4<sup>th</sup> of July Display Agreement ~ Rocketman Pyros, LLC

**9. Interested Citizens: Oral Communications, Requests, Comments from Audience**

Tom Costigan questioned the size of the water line with regard to Task Order 2016-01 Habitat for Humanity Project. Roger stated it will be an 8" line. Mr. Costigan also questioned the size of the sewer line regarding Task Order 2016-02 Deer Park Meadows. Roger stated this will be a 10" line. Mr. Costigan then asked what property was purchased for future expansion. Councilmember Verzal stated it was a business at 206 S. Main.

Ryan Moore stated that Winterfest was this weekend. The Chamber had their first meeting at Mont. Lamm and it was a good turnout. Mr. Moore also invited those in

attendance to the Deer Park School District Administrative Building for an Open House scheduled for Thursday January 28, 2016.

## **10. Report of Departments**

Roger Krieger provided to the Council the Water Plan Executive Summary and Water Use Efficiency memorandum and noted the public forum scheduled for February 17 for comment and adoption of the plan by the Council. Roger briefed the Council on elements of the Comprehensive Plan and Water Use goals and encouraged questions from the Council prior to the Council meeting date.

Brian Ramsden stated the new Sander is working great and the new Water/Wastewater Pickup for 2016 has been ordered off the state contract.

Darold Schulz stated the airport is glad for the reprieve from the snow and on Monday night the Spokane Airport was so fogged in that a plane was diverted to Deer Park.

Craig Schuh presented to the Mayor Pro-Tem and Council his Annual Report regarding the Golf Course operations for 2015. He gave a brief update of DPGC's fifth year of operation under the City's ownership. He also stated since revenue for 2015 came in more than the 2009 agreed to baseline of \$575,000 the City will receive a profit sharing check in the amount of \$6,035.19.

## **11. Report of Officers**

Councilmember Verzal reminded those in attendance that Winterfest was coming up on Saturday.

Councilmember Stevens appreciates the city crew and their snow removal efforts this year.

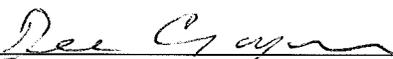
Councilmember Polowski stated there is a new company Fastenal moving into Schuler's building at 122 W. Crawford.

## **12. Executive Session**

There was no executive session.

## **13. Adjournment**

There being no further business before the Council, Mayor Pro-Tem Cragun adjourned the meeting at 8:01 P.M.

  
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Mayor Pro-Tem Dee Cragun

  
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Deby Cragun, City Clerk/Treasurer